
AGENCY: Division of Procurement Services

SUBJECT: Procurement Audit and Certification

In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Division of Procurement Services has audited the following agency and recommends certification within the parameters described in the audit report for the following agency for a period of three years.

Department of Juvenile Justice: supplies and services¹, \$500,000* per commitment; construction contract award, \$100,000 per commitment; construction contract change order, \$25,000 per change order; architect/engineer contract amendment, \$5,000 per amendment.

*Total potential purchase commitment whether single year or multi-term contracts are used.

¹Supplies and Services includes non-IT Consulting, and Printing Services

The internal controls of the South Carolina Department of Juvenile Justice's procurement system are adequate to ensure compliance with the South Carolina Consolidated Procurement Code and ensuing regulations as described in the audit report. The Division recommends the State Fiscal Accountability Authority approve procurement certification for the South Carolina Department of Juvenile Justice at the limits noted above for a period of three years.

AUTHORITY ACTION REQUESTED:

Grant procurement certification, in accord with Section 11-35-1210, for the following agencies within the parameters described in the audit report for the following limits (total potential purchase commitment whether single-or multi- year contracts are used):

Department of Juvenile Justice: supplies and services¹, \$500,000* per commitment; construction contract award, \$100,000 per commitment; construction contract change order, \$25,000 per change order; architect/engineer contract amendment, \$5,000 per amendment.

*Total potential purchase commitment whether single year or multi-term contracts are used.

¹Supplies and Services includes non-IT Consulting, and Printing Services

ATTACHMENTS:

Agenda item worksheets and attachments

**STATE FISCAL ACCOUNTABILITY AUTHORITY
AGENDA ITEM WORKSHEET**

Meeting Scheduled for: 12/17/2020

Regular Agenda

1. Submitted by:

- (a) Agency: Division of Procurement Services
(b) Authorized Official Signature:


John St. C. White, Materials Management Officer

2. Subject: Audits and Certification

3. Summary and Background Information:

In accordance with S.C. Code Ann. §11-35-1210, the Division of Procurement Services audited the procurement operating policies and procedures of the South Carolina Department of Juvenile Justice to determine whether the internal controls of the Department's procurement system were adequate to ensure compliance, in all material respects, with the S.C. Consolidated Procurement Code and ensuing regulations.

	<u>Current Certification</u>	<u>Recommended Certification</u>
I. Supplies and Services ¹	*\$ 500,000 Per Commitment	*\$ 500,000 Per Commitment
II. Construction Contract Award	\$ 100,000 Per Commitment	\$ 100,000 Per Commitment
III. Construction Contract Change Order	\$ 25,000 Per Change Order	\$ 25,000 Per Change Order
IV. Architect-Engineer Contract Amendment	\$ 5,000 Per Amendment	\$ 5,000 Per Amendment

*Total potential purchase commitment whether single year or multi-term contracts are used.

The internal controls of the South Carolina Department of Juvenile Justice's procurement system are adequate to ensure compliance with the South Carolina Consolidated Procurement Code and ensuing regulations as described in the audit report. We recommend the State Fiscal Accountability Authority approve procurement certification for the South Carolina Department of Juvenile Justice at the limits noted above for a period of three years.

4. What is the Authority asked to do? Approve the Recommended Procurement Certification for the South Carolina Department of Juvenile Justice.

5. What is recommendation of the submitting agency involved? Approve the Recommended Procurement Certification

¹ Supplies and Services includes non-IT Consulting, and Printing Services

6. Private Participant Disclosure – Check one:

- ☒ No private participants will be known at the time the Authority considers this agenda item.
- ☐ A Private Participant Disclosure form has been attached for each private participant.
As referenced on the Disclosure forms, a private participant is a natural person or non-governmental legal entity which may directly benefit from, and is participating in or directly associated with, the requested approval.

7. Recommendation of other office (as required)?

- (a) Authorized Signature: _____
- (b) Office Name: _____

8. List of Supporting Documents:

- (a) S.C. Code Ann. § 11-35-1210

9. Upload Agenda Item Worksheet and supporting documentation in PDF and native format to the SFAA Authority File Drop.

§ 11-35-1210. Certification

- (1) Authority. The board may assign differential dollar limits below which individual governmental bodies may make direct procurements not under term contracts. The designated board office shall review the respective governmental body's internal procurement operation, shall certify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the board those dollar limits for the respective governmental body's procurement not under term contract.
- (2) Policy. Authorizations granted by the board to a governmental body are subject to the following:
 - (a) adherence to the provisions of this code and the ensuing regulations, particularly concerning competitive procurement methods;
 - (b) responsiveness to user needs;
 - (c) obtaining of the best prices for value received.
- (3) Adherence to Provisions of the Code. All procurements shall be subject to all the appropriate provisions of this code, especially regarding competitive procurement methods and nonrestrictive specifications.

HENRY MCMASTER, CHAIR
GOVERNOR

CURTIS M. LOFTIS, JR.
STATE TREASURER

RICHARD ECKSTROM, CPA
COMPTROLLER GENERAL



THE DIVISION OF PROCUREMENT SERVICES

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CHAIRMAN, SENATE FINANCE COMMITTEE

G. MURRELL SMITH, JR.
CHAIRMAN, HOUSE WAYS AND MEANS COMMITTEE

GRANT GILLESPIE
EXECUTIVE DIRECTOR

September 8, 2020

Mr. Delbert H. Singleton Jr.
Director
Division of Procurement Services
6th Floor-Wade Hampton Building
Columbia, South Carolina 29201

Subject: Department of Juvenile Justice
Procurement Audit Report

Delbert:

I have attached the Department of Juvenile Justice's procurement audit report issued by the Office of Audit and Certification. I concur with the report and its recommendation that the State Fiscal Accountability Authority approve a three-year procurement certification for the Department of Juvenile Justice.

Sincerely,

John St. C. White
Materials Management Officer

Attachment